

RECORDING & FILMING



Venue Hire Information Pack



Contact

Dr Christopher Roberts
National Centre for Early Music
St Margaret's Church
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York
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www.ncem.co.uk/recording-hire/





Venue Information

The National Centre for Early Music (NCEM) is based in the medieval Grade One listed converted church of St Margaret's, which stands in the heart of the City in its own grounds with an attractive and spacious church garden. It was converted in 2000 thanks to a National Lottery grant, which transformed the building into a stunning setting for music. NCEM runs a year-round music programme promoting classical, folk, world and jazz music as well as hosting the internationally acclaimed York Early Music Festival.



Facilities

NCEM has an excellent natural acoustic which can be enhanced by acoustic baffles set high on the walls of the Church. Designed and implemented by the country's leading acousticians, Arup Acoustics, the baffles allow NCEM to be utilized for speech, drama and contemporary music as well as early music.

NCEM has warm, dry facilities including kitchen, changing room, overnight parking, wireless broadband and a friendly, welcoming reputation.

If you plan to bring your own recording/filming equipment, you must advise us in advance. Please note that all electrical equipment must be PAT tested. Alternatively, the NCEM digital team and recording/filming equipment are available to use – please contact us to discuss your requirements.



Location

York is situated in the heart of the UK with excellent rail, road and airport links. The train journey takes just under 2 hours from London Kings Cross, just over 2 hours from Edinburgh and 1 hour 20 minutes from Manchester.

The main entrance is on Percy's Lane off Navigation Road but there is also access from Walmgate through the church garden. The Walmgate entrance is open for events only and not during normal office hours.

Parking

There are six car parking spaces available for you to use in the venue car park, these include two disabled spaces, however this must include parking for your suppliers where required. The closest car park to NCEM is Peel Street, which is approximately a four-minute walk away.

You can find more information on local parking at www.parkopedia.co.uk

Access

NCEM is completely flat floored throughout making it an accessible building for wheelchair users with or without an accompanied helper. There is an entrance ramp from Percy's Lane and the Walmgate entrance is flat, allowing full access from both sides of the building.

NCEM has an induction hearing loop installed in the main part of the venue. We can also recommend reputable BSL interpreters or palantypists if required.

There are two designated disabled car parking spaces in the adjacent car park. If you need to book a taxi suitable for wheelchair travel, contact C & P Services on 01904 413121 or Station Taxis on 01904 623332. Please book as early as possible as they operate a busy service.

If you have any questions regarding accessibility, please get in touch.





Hire Charges

Monday – Friday (09.00 - 17.00)

£400 + VAT per day

Saturday / Sunday (09.00 - 17.00)

£600 + VAT per day

Facilities included in hire:

- Exclusive use of St Margaret's Church, the Control Room, Artist Kitchen and Garden area
- Triple glazing and silent under-floor heating in the Church
- High speed Wi-Fi throughout the building
- Up to 15 x music stands (when available)
- Parking for up to 6 x cars in the venue car park (including 2 x disabled spaces)

Available for additional charges:

- Additional hours (hourly rate) – subject to availability
- Grand piano / harpsichords /chamber organ / fortepiano (plus tuning) – please enquire for more details
- Staging: up to 6m wide and 4m deep
- Up to 12 x atmospheric LED uplighters
- Up to 6 x floor-standing candelabra and candles
- Catering packages: including tea / coffee refreshments and buffet lunches
- Meeting Room: an additional warm up or rehearsal space
- Livestream / recording service: please contact us to discuss your requirements





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