

2024 WEDDINGS & PARTIES



Alice Lodge Photography



Carys B Photography

Venue Hire Information Pack

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Contact:

India Ashberry
National Centre for Early Music
St Margaret's Church
Walmgate
York YO1 9TL

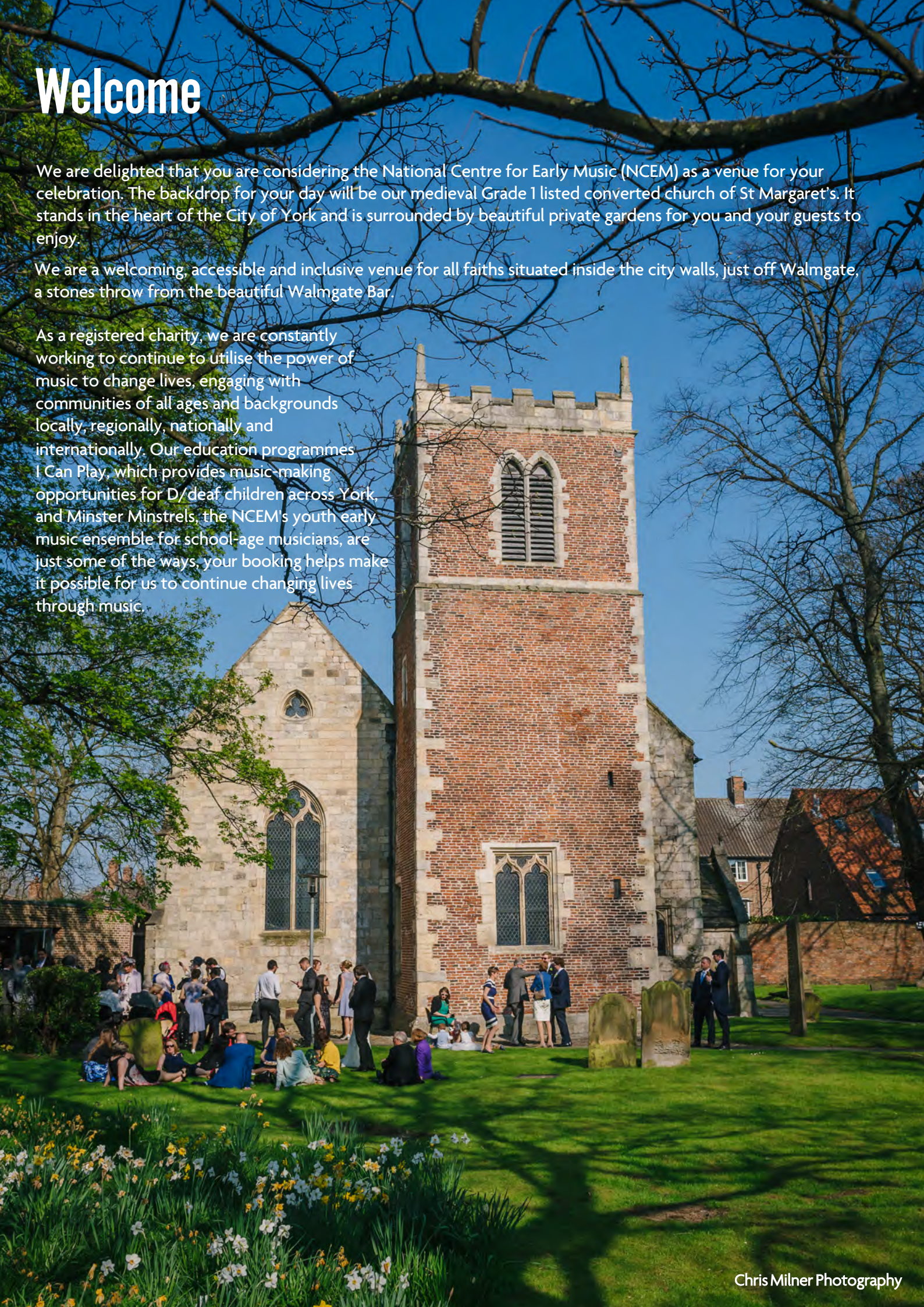
01904 632220
events@ncem.co.uk
www.ncem.co.uk/weddings

Welcome

We are delighted that you are considering the National Centre for Early Music (NCEM) as a venue for your celebration. The backdrop for your day will be our medieval Grade 1 listed converted church of St Margaret's. It stands in the heart of the City of York and is surrounded by beautiful private gardens for you and your guests to enjoy.

We are a welcoming, accessible and inclusive venue for all faiths situated inside the city walls, just off Walmgate, a stones throw from the beautiful Walmgate Bar.

As a registered charity, we are constantly working to continue to utilise the power of music to change lives, engaging with communities of all ages and backgrounds locally, regionally, nationally and internationally. Our education programmes I Can Play, which provides music-making opportunities for D/deaf children across York, and Minster Minstrels, the NCEM's youth early music ensemble for school-age musicians, are just some of the ways your booking helps make it possible for us to continue changing lives through music.



Packages

All prices are inclusive of VAT

2024 Celebrations:

Package 1 - Lully

£2500

Seventeenth-century French composer Jean-Baptiste Lully's (1632-1687) music is known for its power, liveliness in its fast movements and its deep emotional character in its slower movements.

Included in this package:

- Exclusive hire of the NCEM from 09.00 - 23.00
- Use of our Bösendorfer grand piano (tuning is an optional extra)
- 2 handheld wireless microphones for speeches
- Sound system for background music

Package 2 - Purcell

£3900

Although he incorporated Italian and French stylistic elements, Henry Purcell's (1659-1695) style was a uniquely English form of Baroque music.

Included in this package:

- Exclusive hire of the NCEM from 09.00 - 23.00
- Day before load in from 15.00 - 21.00
- Next day load out from 09.00 - 11.00
- Fairy lights
- Use of our Bösendorfer grand piano (tuning is an optional extra)
- 2 handheld wireless microphones for speeches
- Sound system for background music

Package 3 - Bach

£4250

Johann Sebastian Bach (1685-1750) was the most celebrated member of a large family of north German musicians during the eighteenth century.

Included in this package:

- Exclusive hire of the NCEM from 09.00 - 23.00
- Day before load in from 15.00 - 21.00
- Next day load out from 09.00 - 11.00
- Fairy lights
- Up to 12 LED coloured uplighters
- 6 candleabras & candles
- Use of our Bösendorfer grand piano (tuning is an optional extra)
- 2 handheld wireless microphones for speeches
- Sound system for background music
- 2 free tickets to an NCEM season concert or a bottle of Prosecco for the top table on the big day

Party Package - Strozzi

£1300

Barbara Strozzi (1619-1677) was an Italian composer and singer. During her lifetime, she published eight volumes of her own music, and had more secular music in print than any other composer of the era.

Included in this package:

- Exclusive hire of the NCEM from 16.00 - 23.00
- Use of our Bösendorfer grand piano (tuning is an optional extra)
- 2 handheld wireless microphones for speeches
- Sound system for background music

Included in all hire packages:

- Exclusive use of the NCEM including our gardens and Meeting Room space
- Venue Manager on the day
- Up to 12 x 5ft diameter round tables
- Up to 7 x 6ft trestle tables
- Up to 130 black and blue conference chairs
- Projector, screen and laptop if required
- PA system for background music and wireless microphones for speeches
- Staffed cash and card bar serving a wide range of bottled ales, lagers, wines, spirits and soft drinks

Available add ons (please enquire for prices):

- Staging for band or DJ
- Up to 6 floor-standing candelabra
- Fairy lights - 4 sets available
- Up to 12 atmospheric LED uplighters
- Load out time (hourly rate)
- Cask ale
- Piano tuning

Planning & Coordination

The NCEM is a DIY-style venue which gives you the freedom and flexibility to plan a celebration unique to you.

We provide viewings and a final handover meeting as part of all packages.

If you feel you need more assistance planning and coordinating your celebration, we highly recommend the invaluable expertise of a Wedding Coordinator. Please contact us for further details and for recommendations.



Venue Information

Floor Plans

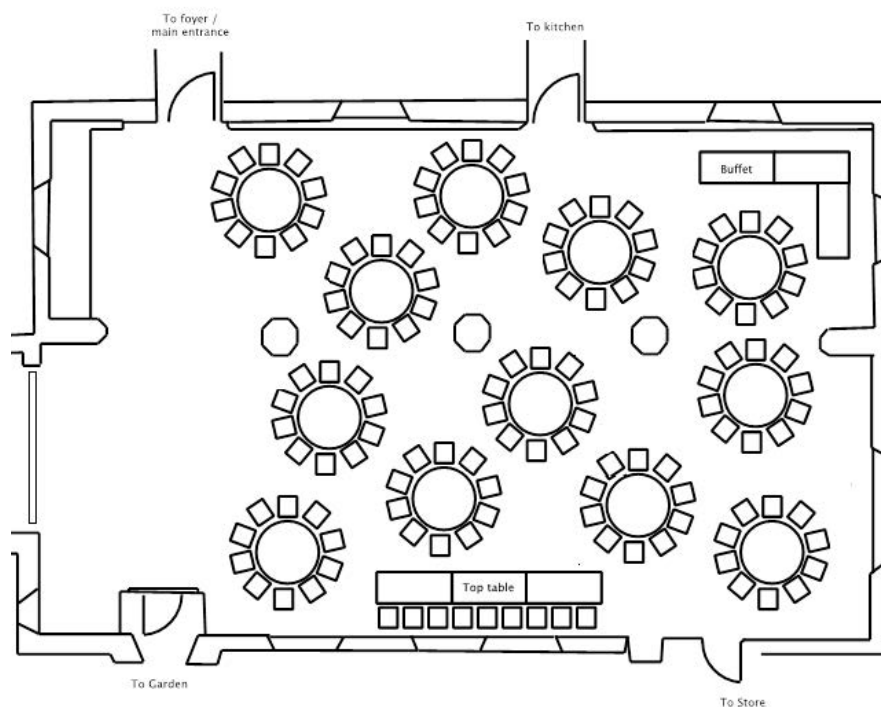
The main room is very flexible, and we will work with you to find the best layout for the number of guests attending your celebration.

Please note that if you are using the NCEM chairs, it is only possible to fit a maximum of nine around the round tables.

Cabaret style with long top table and buffet table

Capacity: 129

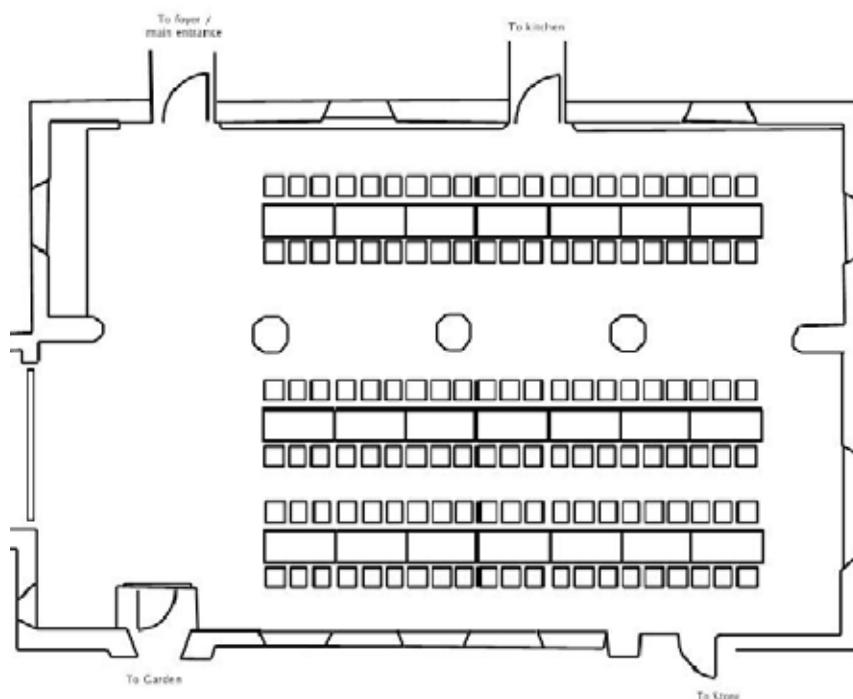
Please note if using NCEM chairs the maximum capacity is 118.



Banquet style tables

Capacity: 126

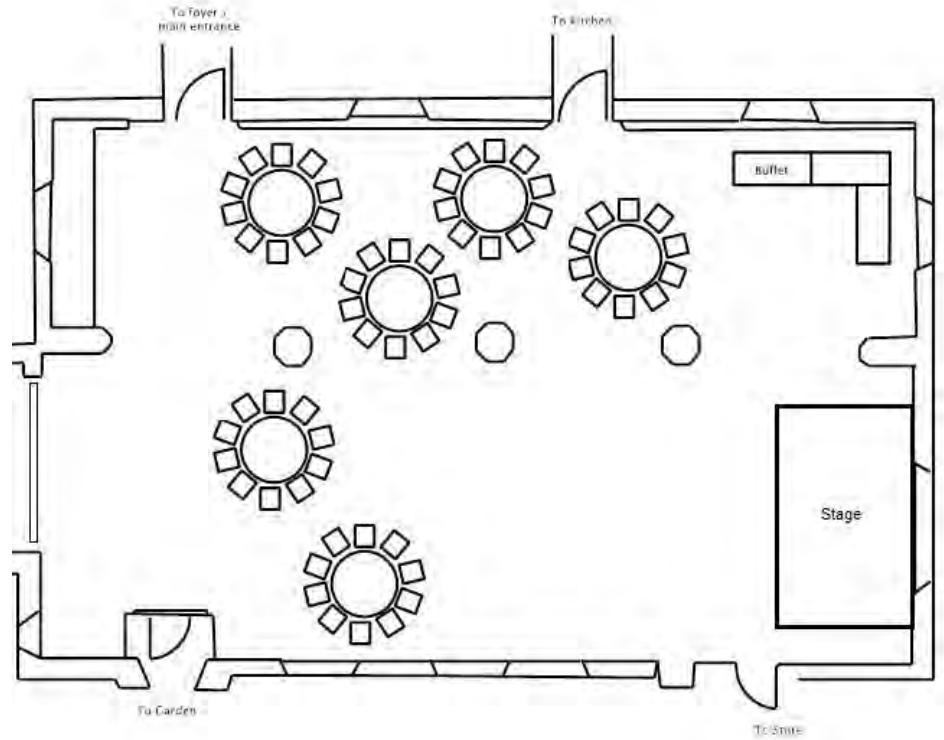
Please note that the NCEM only has seven 6ft trestle tables available, so you will need to arrange hire of the remaining number required.



Evening party with stage and space for dancing

Capacity: 150

Staging is an additional charge and has to be set in place before guest arrival.



Designated Caterers

Bradshaws of York
Caterers of Distinction

All events at the National Centre for Early Music are catered for by Bradshaws of York.

They are able to provide a wide variety of different dining options from a formal sit down meal to a street food buffet.

They are a long standing trusted supplier for the NCEM so their knowledge, expertise and their friendly staff will ensure that your event runs smoothly.

On securing a date for your event, please contact Bradshaws directly to discuss your requirements.

Contact:

Jonathan Maxwell

01904 780 775

judi@bradshawsofyork.com

www.bradshaws-caterers-york.co.uk

Unit 3

London Ebor Business Park

Millfield Lane

Nether Poppleton

York YO26 6BP



Location

York is situated in the heart of the UK with excellent rail, road and airport links. The train journey takes just under 2 hours from London Kings Cross, just over 2 hours from Edinburgh and 1 hour 20 minutes from Manchester.

The main entrance is on Percy's Lane off Navigation Road but there is also access from Walmgate through the church garden. The Walmgate entrance is open for events only and not during normal office hours.

Access

The NCEM is completely flat floored throughout making it an accessible building for wheelchair users with or without an accompanied helper. There is an entrance ramp from Percy's Lane and the Walmgate entrance is flat, allowing full access from both sides of the building.

The NCEM has an induction hearing loop installed in the main part of the venue. You do need to let us know before arrival if you require the use of our hearing loop during your visit as it is not always turned on. The NCEM can also recommend reputable BSL interpreters or palantypists if required.

There are two designated disabled car parking spaces in the adjacent car park. If you need to book a taxi suitable for wheelchair travel, contact C & P Services on 01904 413121 or Station Taxis on 01904 623332. Please book as early as possible as they operate a busy service.

If you have any questions regarding accessibility, please get in touch.

Parking

There are six car parking spaces available for you to use in the venue car park, these include two disabled spaces, however this must include parking for ALL suppliers where required.

The closest car park to the NCEM is Peel Street, which is approximately a four-minute walk away and there is on street parking available on Percy's Lane from 6pm.

You can find more information on local parking at www.parkopedia.co.uk



Recommended Suppliers

The National Centre for Early Music works with several trusted organisations who are familiar with our Grade One listed building and offer an excellent service.

Additional information is required from you should you decide to use a different supplier to those listed below.

Photographers

Jim Poyner

jimpoyner@gmail.com
www.jimpoyner.co.uk

Matthew Kitchen

07878 308714

matt@matthewkitchenphotography.co.uk
www.matthewkitchenphotography.co.uk

Alice Lodge

07586 309181

info@alicelodgephotography.com
www.alicelodgephotography.com

Louise Pawson

07788163042

info@foxtailphotography.co.uk
www.foxtailphotography.co.uk

Carys B Photography

07487823065

@carysbphotography
www.carysbulmer.com

Florists

Fleur Adamo

Katherine: 07814 046899

fleuradamo@gmail.com
www.fleuradamo.co.uk

Lottie Roberts

Nicola: 07989 713742

info@lottierobertsflowers.com
www.lottierobertsflowers.com

Furniture and Accessory Hire

Your Marquee (Chairs & Furniture)

01904 468 073

info@your-marquee.co.uk
www.your-marquee.co.uk

Black Event Furniture Hire

01347 878838

Cathy Bowman
cathy@eventfurniture.com
www.eventfurniture.com

Event Styling

Wedding Venue Lighting

0800 0319018

info@wedding-venue-lighting.co.uk
www.wedding-venue-lighting.co.uk

Photo Booths

Boothomatic

hello@boothomatic.co.uk
www.boothomatic.co.uk

Cakes and Cheese

Where the Ribbon Ends

07850 416505

wheretheribbonends@gmail.com
www.wheretheribbonends.com

York Cakes

07791 701374

kate@YORKCakes.co.uk
www.yorkcakes.co.uk

Love Cheese

01904 622967

hello@lovecheese.co.uk
www.lovecheese.co.uk

Accommodation

We have deals available for couples & guests with the following local hotels:

Hotel Indigo

88-96 Walmgate

York YO1 9TL

01904 231333

www.hotelindigoyork.co.uk

Novotel York Centre

Fishergate

York YO10 4FD

0113 3969004

All rate information and how to book will be sent to you after confirming your booking with us.

Music and Recommended Musicians

As a well-established arts venue, the NCEM provides the perfect setting for musical activities of any genre, both live and recorded.

The NCEM has a Bösendorfer grand piano included in all packages for use by a professional pianist.

The Church is equipped with a simple sound system, suitable for background music from a phone, laptop or CD player. Please note that this system is not designed for DJs or live bands, who will need to provide appropriate amplification.

Bands and DJs perform under the East window and the NCEM can provide suitable staging if required. We are only able to provide static stage lighting.

Music is licensed until 23.00.

We are delighted to recommend the following individuals, ensembles and dance bands:



Jazz/Popular/ Classical

Nicky Losseff - Pianist
nickylosseff.com

Mr Swing's Dance Orchestra

Matthew Hardy
07775 615151
matthew_hardy1@hotmail.com
www.swingbanduk.com

New York Brass Band

James Lancaster
lancasterjazz5@aol.com
www.newyorkbrassband.co.uk

Undercovered

07969 223399
undercoveredband@mail.com
www.undercovered.co.uk

Harpists

Sarah Dean
07963 792504
pluckybutterfly@yahoo.co.uk
www.sarahdeanmusic.com

Ceilidh Bands

Hot Not Bothered

Mike Tavener
07984 393441
info@hotnotbothered.co.uk
www.hotnotbothered.co.uk

Fiddlers Wreck

Michael Jary
07866 514759
ceilidh@fiddlerswreck.co.uk
www.fiddlerswreck.co.uk

DJs

Club Class Entertainment

01904 378370
clubclassuk.com

NSC Entertainment

07846 053669
www.nscentertainment.co.uk



If you have any queries or would like to book a viewing, get in touch!

01904 632220 events@ncem.co.uk

For more information about the NCEM head to www.ncem.co.uk

Registered charity no: 1068331

J&A Photography Studios